



Art, Craft and Culture of CUBA
Havana/Trinidad: November 10-17, 2018
REGISTRATION FORM

*Please note that while your initial contact was with NBO,
all payments, forms, and questions should be directed to the primary trip organizers –
Peters Valley School of Craft: development@petersvalley.org, (973)948-5200,
www.petersvalley.org, 19 Kuhn Rd, Layton, NJ 07851
Both organizations are excited about this partnership and thank you in advance!*

Last Name _____

First Name (as it appears on passport) _____

Name as you would like it to appear on tour name tag _____

Home address _____
Street City State Zip

E-mail _____ Phone No. _____

Mobile Phone No _____

Birthdate _____ Birthplace _____

Passport No. _____ Exp. date _____

Citizenship _____ Gender _____

If not US citizen, visa No. or US residency No. and exp. date _____

Single _____ Double (list roommate if applicable) _____ 1 bed/2 beds (circle)

Allergies/dietary restrictions _____

Health concerns/special needs/mobility issues* _____

*This Tour will require a significant amount of walking and standing, often on uneven or rough terrain, and climbing stairs often without handrails. If you have questions or concerns at all about the physical requirements of the trip, please contact us via phone to discuss at **347-461-8524**. ***You are responsible for ensuring that your physical condition will permit you to fully participate in the Tour.***

Please list one individual (not traveling with you) who we can contact in case of emergency:

Emergency contact: Name _____

Relationship to you _____ Mobile Phone _____

Home Phone _____ Email Address _____

PAYMENT:

- A deposit of \$1,000 per person is due by 90 days prior to departure.
- A signed copy of the Terms and Condition must be turned in with the deposit.
- Full payment will be due 60 days prior to departure.
- *To submit payment, you may MAIL, EMAIL, or CALL Peters Valley with your information.*

_____ I have enclosed a check or money order **made out to Peters Valley School of Craft**

Check #: _____ enclosed

_____ Please charge my card. I understand there is a **3% surcharge/person** on card payments

____ Visa ____ MasterCard ____ AmEx ____ Discover

Authorized amount \$ _____ (please include the 3% per person non-refundable cc fee)

Name on card _____

Billing address _____

Card No. _____

Exp. Date _____ CSV (3-digit security code on back of card) _____

Signature _____

Make sure you have enclosed the following:

_____ copy of your passport (first page only) *Note that your passport must be valid for at least six months after your scheduled date of return from Cuba.*

_____ signed Terms & Conditions (last page of this entire document)

_____ deposit payment with your completed registration

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TERMS & CONDITIONS

PAYMENT INFORMATION

Please carefully read the trip policies listed below. It is your responsibility to inquire about and fully understand change and cancellation policies regarding your travel arrangements. *Please note that all transactions are handled through Peters Valley.*

Ground Package*:

Double occupancy: \$4,995 per person

Single occupancy: \$5,395 per person

***INCLUDED**

- 7 night accommodations in Cuba
- Daily breakfast
- Meals (as specified on the itinerary)
- Full time, professional, bilingual guide
- Local ground transportation
- Pre-trip departure information
- Cuban Visa
- Compliance with U.S. Treasury Department regulations
- Speaker fees
- Admission to all museums and public buildings listed in itinerary
- Coordination of all listed activities

***NOT INCLUDED**

- Round-trip Airfare U.S. – Cuba – U.S. (see recommended flight options from NYC)
- Airline baggage fees
- Cuban Airport Departure tax (25 CUC)
- Meals other than listed on itinerary
- Cuban Insurance (Cuba mandated health and evacuation insurance included in airfare)
- Individual house/hotel expenses (mini bar, room service, laundry fees, etc.)
- Tips for local guides

Recommended tips for guides and drivers range from \$12 to \$20 per person per day depending on group size.

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- Full payment will be due 60 days prior to departure.
- **Please inquire if you are interested in purchasing trip insurance from a certified third party. We highly recommend you purchase insurance.**

UNUSED SERVICES & REFUNDS:

No refund or adjustment can be made for any portion of the services not used such as voluntary non-usage of hotel accommodations, scheduled meals or any planned activity described in your itinerary.

CANCELLATION and REPLACEMENT POLICIES:

- The sale is final.
- Cancellations made before 75 days prior to the trip eligible for a full refund minus a \$150 processing fee.
- Cancellations made 74-60 days prior to trip departure are eligible for a full refund less the \$1000 deposit.
- Cancellations made within 60 days of trip departure are not eligible for a refund.
- In some instances, time permitting, a different traveler can take the place of a scheduled participant for a processing fee of \$350.

PASSPORT AND VISA:

All travelers are required to carry a valid passport and a Cuban visa. The visa will be completed by a Cuba Educational Travel representative and given to participants at check-in at the airport OR sent to the trip leader beforehand.

IMPORTANT:

Those without a valid passport will not be allowed to enter. Passport should be valid for a minimum of 6 months after departure date. Passports must be U.S. issued. Foreign passports allowed only in conjunction with a valid U.S. Resident Alien card (Green Card) or valid U.S. visa. Cuba Educational Travel is not responsible for lost or stolen passports in Cuba.

QUESTIONS/CONTACT INFORMATION:

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I agree to all terms and conditions set forth in this application:

Signature: _____

Printed Name: _____

Date: _____

**Please keep a copy of this information for yourself.*